



Resubmission & Retake Policy

Resubmission. Learners are able to resubmit their work to Oxford Knights College in the event of a fail, in line with the Resubmissions Policy. The policy states that a learner can submit work on no more than 4 occasions prior to submission for External Verification (EV) with the awarding body. This gives learners the opportunity to benefit from assessor feedback in revising and resubmitting their work, ahead of its submission to the relevant awarding body.

Retake. If, once presented to the awarding body the work is judged to have failed to meet the standards required, the learner will have the opportunity to retake the assignment in line with the awarding body Retake Policy. The policy states that learners have one opportunity to retake the same assignment. If during External Verification the assignment is failed again then the learner can retake it with a *new* assignment provided by the awarding body. Should the assignment be failed again at External Verification then the learner can retake the assignment for a third time using the same *new* assignment provided for the second retake. If this fails then the learner cannot retake. Please see the Policy on the ATHE website.

